

ORGANIZATION

0151 **Organizational Meeting**

The Board of Education shall organize annually at a meeting held during the first fifteen (15) days of January, on a date set by the Treasurer no later than December 31st of the previous year. The Board shall appoint a President Pro Tem for the organizational meeting. R.C. 3313.14

0152 **Officers**

The organizational meeting shall be called to order by the President Pro Tem who shall act as presiding officer.

| The oath of office shall be administered to new members by the Treasurer or a member of the Board. R.C. 3313.10

The Board shall then proceed to the election of a President

| who may then take the chair.

and a Vice-President.

| the President shall then take the chair.

Elections of officers shall be by roll-call majority vote of members physically present taken by the Treasurer.

Where no such majority exists on the first vote, a second vote shall be cast for the two (2) candidates who receive the greatest number of votes.

Officers shall serve for one (1) year and until their respective successors are elected and shall qualify. R.C. 3313.14

In the event that the office of President, becomes vacant the Vice-President shall succeed the President and the position of Vice-President shall be filled in the same manner as the election conducted at the organizational meeting.

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Appointees

At the organizational meeting, the Board shall appoint:

- () a school physician; (R.C. 3313.68)
- () a school dentist; (R.C. 3313.68)
- () a member to serve as delegate to the Ohio School Boards Association Annual Conference;
- | (~~x~~) a member to serve as legislative liaison to the Ohio School Boards Association;
- () and another to serve as alternate;
- () a general legal advisor;
- () a legal advisor for specific projects/areas of practice:
 - () special education;
 - () ad valorem tax/property valuation;
 - () collective bargaining (i.e., labor negotiations);
 - () school construction projects;
 - () _____;
- | (~~x~~) a designee to attend public record access training required for Board members for each term of office (R.C. 109.43).
- () _____;

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Motions

The Board shall, at the organizational meeting:

- A. adopt the budget for the next succeeding fiscal year; (R.C. 5705.28)
- () designate a newspaper(s) published in the District as the official newspaper(s), for the publication of those notices required by law to be made in a newspaper, and if there is no such newspaper, one which is published in the county or State and circulates in the District; (R.C. 7.12)
- | (x) designate a day, place, and time for regular meetings which shall be held at least once every two (2) months; (R.C. 3313.15)
- () establish a reasonable method whereby any person may determine the time and place of all regularly scheduled meetings and the time, place, and purpose of all special meetings; (R.C. 121.22(F))
- () determine a fee charged to individuals requesting copies of the schedule of meetings, agenda, or notice of individual meetings; (R.C. 121.22(F))
- () designate a day for regular informal work sessions of the Board, which shall be public;
- () adopt existing bylaws and policies for its own operation and the operation of the school system; (See 0131 of these bylaws)
- () readopt continuing contracts and agreements of the Board where continuation is not authorized by law;
- () recognize majority bargaining agents;
- () join the Ohio School Boards Association; (R.C. 3313.87)

- () adopt a calendar which shall exist only for the administrative convenience of the Board and shall not serve either to validate or void any Board action;
- () certify the number of students for purposes of establishing a Service Fund; (R.C. 3315.15)
- establish a Service Fund for the payment of expenses actually incurred by Board members in the performance of their duties or members-elect in training and orientation to the performance of their duties. (R.C. 3315.15)

0155

Committees

Committees of Board members shall, when specifically charged to do so by the Board, conduct studies, make recommendations to the Board, and act in an advisory capacity, but shall not take action on behalf of the Board. Whenever a majority of a committee and/or sub-committee meets for any pre-arranged discussion of public business of that committee or sub-committee, it shall abide by the Sunshine Law (R.C. 121.22). The law requires that the committee or sub-committee give public notice of each meeting as well as prepare, file, and maintain minutes of the proceedings. Such minutes shall also be available for inspection by the public. A committee may meet in executive session in accordance with the provisions of Bylaw 0166 - Executive Session.

- Committees shall consist of no more than 2 members.
- Members shall be appointed by the President.
- [] A member may request (or refuse) appointment to a committee.
- [] Refusal to serve on any one committee shall not be grounds for lack of appointment to another committee.
- Each Board committee shall be convened by a chairperson, who shall report for the committee.

- [] The President shall appoint:
- () at the organizational meeting
 - () as soon after the organizational meeting as practicable
- members of the Board to standing committees where they shall serve a term of one (1) year.

Ad hoc committees may be created and changed at any time by the President.

- () or a majority of the members present at any meeting at which the need for a committee becomes evident.
- () or the Superintendent with the approval of the Board.

Members of ad hoc committees shall serve until the committee is discharged.

R.C. 3313.16

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Appointment of Legal Advisors Throughout School Year

In addition to the Organizational Meeting, the Board may appoint legal advisors to serve as general counsel and for specific projects and areas of practice throughout the school year on an as needed basis. Such legal advisors may be appointed for the following projects/areas of practice:

- () special education;
- () ad valorem tax/property valuation;
- () collective bargaining (i.e., labor negotiations);
- () school construction projects.
- () _____.

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[x] 0157

Appointment to Joint Vocational School District Board

As a participating district of the Cuyahoga Valley Career Center ("CVCC"), the Board of Education is entitled to representation on the Cuyahoga Valley Career Center ("CVCC") Board of Education in accordance with the most recent plan for the Cuyahoga Valley Career Center ("CVCC") on file with the Ohio Department of Education.

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Joint Vocational School District
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Beginning with terms expiring or vacated on or after September 29, 2013, the Board shall make appointments to the Cuyahoga Valley Career Center ("CVCC") in accordance with this policy consistent with the requirements of R.C. Section 3311.19.

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JVSD

Terms of Service on CVCC Board

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Members appointed by the Board under this policy to the Cuyahoga Valley Career Center ("CVCC") Board shall serve for three (3) year terms of office. No member shall hold office for a period of longer than two (2) consecutive terms. Terms shall be considered consecutive unless separated by three (3) or more years.

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Each appointment by this Board to the Cuyahoga Valley Career Center ("CVCC") Board will be through the adoption of a resolution setting forth the appointee's qualifications in accordance with this policy and the law.

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Required Qualifications of Board Appointed CVCC Board Members

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The Board may appoint to the Cuyahoga Valley Career Center ("CVCC") an individual who is not a current member of this Board who is otherwise lawfully eligible to serve as set forth below.

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Members of the Cuyahoga Valley Career Center ("CVCC") Board appointed under this policy shall have experience as chief financial officers, chief executive officers, human resources managers, or other business, industry, or career counseling professionals who are qualified to discuss the labor needs of the region with respect to the regional economy. This Board shall appoint individuals who represent employers in the region served by the Cuyahoga Valley Career Center ("CVCC"), who are qualified to consider the State's workforce needs with an understanding of the skills, training, and education needed for current and future employment opportunities in the State.

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In making an appointment, this Board will give preference to individuals who have served as members on an Ohio Joint Vocational School Business Advisory Committee who otherwise meet the statutory qualifications.

In addition, preference will be given to interested Members of this Board who otherwise meet the statutory qualifications.

Coordination of Membership on JVSD Board

As members appointed to the Cuyahoga Valley Career Center ("CVCC") Board must be selected based on the diversity of the employers from the territory of the Cuyahoga Valley Career Center ("CVCC"), and because not less than three-fifths (3/5's) of the members of the Cuyahoga Valley Career Center ("CVCC") Board must reside in or be employed within that territory, it is incumbent upon the Superintendent to coordinate with the Cuyahoga Valley Career Center ("CVCC") Board and/or CVCC Superintendent, the ultimate composition of the Cuyahoga Valley Career Center ("CVCC") Board under this policy and consistent with law.

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Upon the expiration of the term of any member of the Cuyahoga Valley Career Center ("CVCC") Board of Education or should a vacancy otherwise arise on that Board, the Superintendent will confer with the Cuyahoga Valley Career Center ("CVCC") Board and/or CVCC Superintendent for the purpose of addressing the composition of the Cuyahoga Valley Career Center ("CVCC") Board and representation by individuals appointed by this Board in accordance with this policy and law.

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