

August 28, 2014

Larry Tomec
Director of Business Services
Brecksville-Broadview Heights City Schools
6638 Mill Road
Brecksville, Ohio 44141

Via Email: tomecl@bbhcsd.org

**Re: Renovation of Artificial Turf Playing Field
Brecksville-Broadview Heights City Schools**

Dear Mr. Tomec:

Thank you for the opportunity to continue our relationship with Brecksville-Broadview Heights City Schools. Behnke Associates proposes the following professional services related to artificial turf replacement at the high school football/soccer stadium.

Scope of Work

We will provide the following products and services:

- Demolition, Layout & Grading Plans
 - Removal of existing carpet.
 - Analyze the condition of the stone base.
 - Site grading and any necessary drainage corrections.
 - No changes to any of the existing turf edge conditions.
 - Convert the southern 'D-Area' from natural turf to turf or asphalt.
- Site Details
- Final Construction Estimate
- Specifications
- Bidding
 - Prepare Contract Documents.
 - Answer questions on the drawings and specifications during the bidding period.
 - Prepare any necessary addenda.
 - Review the bids for any obvious errors or omissions.
 - Recommend a contract award.
- Construction services:
 - Construction observation (periodic site visits to review the work at critical points, answer questions and review the work).
 - Review and approve shop drawings and product submittals.
 - Review and approve contractor's applications for payment.
 - Conduct a final inspection and prepare a punch list of all items that are either incomplete, or unacceptable.

Exclusions

We have not included a surveying fee within this proposal. We anticipate being able to reuse the previous field construction drawings, unless they are no longer available or inaccurate.

We are currently checking with the City of Broadview Heights regarding their engineering requirements for a project such as this. At this time, we do not anticipate any stormwater management costs for water quantity or quality.

Fees

Behnke Associates proposes to provide the products and services listed above for a fee of \$14,900.

We are prepared to begin work immediately upon receipt of your authorization to proceed. We are willing to work with you on the schedule, in order to expedite the field construction.

Reimbursables

Normal reimbursable expenses include plotting, printing, copying, and deliveries. We are assuming that any design approvals and/or permits will be obtained by the contractor.

If you have any questions, or need additional information, please call me.

Sincerely,

BEHNKE ASSOCIATES, INC.



Marie Ruen Dowling, ASLA
Vice-President

Accepted by: _____ Date: _____