

Brecksville-Broadview Heights Board of Education
Organizational Meeting

Wednesday, January 6, 2016 – 6:00 p.m. – Education Center

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting.

A. Oath of Office – Mark Dosen; Kathleen Mack; Michael Ziegler – Conducted by Treasurer/CFO Rick Berdine

B. Call to Order – Mark Dosen, President Pro Tem

Mrs. Bernauer ___ Mr. Dosen ___ Mr. Jantzen ___ Mrs. Mack ___ Mr. Ziegler ___

C. Pledge of Allegiance

D. Approval of Agenda/Addendum Items

Mrs. Bernauer ___ Mr. Dosen ___ Mr. Jantzen ___ Mrs. Mack ___ Mr. Ziegler ___

Approved ___ Not Approved ___ Other Action ___

E. Organization of the Board for 2016

1. Election of a President for 2016

(accept nominations, no second needed, then ballot)

Mrs. Bernauer ___ Mr. Dosen ___ Mr. Jantzen ___ Mrs. Mack ___ Mr. Ziegler ___

Approved ___ Not Approved ___ Other Action ___

2. Oath of Office for Elected President – Conducted by Treasurer/CFO Rick Berdine

Mr. Dosen will now turn the meeting over to the new President.

3. Election of a Vice President for 2016

(accept nominations, no second needed, then ballot)

Mrs. Bernauer ___ Mr. Dosen ___ Mr. Jantzen ___ Mrs. Mack ___ Mr. Ziegler ___

Approved ___ Not Approved ___ Other Action ___

4. Oath of Office for Elected Vice President – Conducted by Treasurer/CFO Rick Berdine

5. Order of Voting on Motions and Resolutions in 2016:

The member order of voting shall be in alphabetical order with the exception of the Board President who will vote last. Robert's Rules of Order shall prevail in determining all board meeting procedural questions.

Mrs. Bernauer ___ Mr. Dosen ___ Mr. Jantzen ___ Mrs. Mack ___ Mr. Ziegler ___

Approved ___ Not Approved ___ Other Action ___

F. Treasurer/CFO's and Superintendent's Business

1. Resolution to authorize the Treasurer/CFO of the Brecksville-Broadview Heights City School District to request the County Auditor to advance taxes from the proceeds of the tax levies pursuant to Section 321.340 of the Ohio Revised Code to meet current expenses as needed during the period of January 1, 2016 through December 31, 2017;
 AND FURTHER RESOLVE under authority of Section 3313.20 O.R.C. that the Board dispense with approval of ordinary bills for purchases made under authority of the annual appropriations resolution and permit payment as seems advantageous;
 AND FURTHER RESOLVE to waive the reading of the minutes of the Board as authorized by Amended House Bill #424;
 AND FURTHER RESOLVE to authorize the Treasurer/CFO to invest funds that are not needed to meet current expenditures - Section 135.09 O.R.C.;
 AND FURTHER RESOLVE to authorize the Treasurer/CFO to make appropriate modifications to the budgets as necessary during the year. A listing of modifications will be submitted to the Board monthly;
 AND FURTHER RESOLVE to appropriate a \$20,000 Service Fund account in 2016;
 AND FURTHER RESOLVE to authorize the Treasurer/CFO to approve blanket purchase orders up to a maximum of \$10,000;
 AND FURTHER RESOLVE to grant authority to the Superintendent to excuse teachers and other school employees for attendance at, and provide all approved expenses for, professional and/or in-service meetings in 2016;
 AND FURTHER RESOLVE to grant authority to the Superintendent to approve expenditures for those fringe benefits and other forms of non-salary remuneration not prohibited by statute, per formal opinion OAG81-052 clarifying the issue of non-salary remuneration for public employers;
 AND FURTHER RESOLVE to grant the Superintendent or his designee authority to file applications for all projects considered desirable for the Brecksville-Broadview Heights City School District;
 AND FURTHER RESOLVE to authorize the signature of the Treasurer/CFO, or the facsimile thereof, to be used on all checks and warrants;
 AND FURTHER RESOLVE to designate the Superintendent or his designee as purchasing agent for the Brecksville-Broadview Heights City Schools for 2016;
 AND FURTHER RESOLVE to recognize the Superintendent or his designee as the appeal officer for out-of-school suspensions;
 AND FURTHER RESOLVE to authorize the Superintendent to hire personnel and accept resignations on behalf of the board, pending final board approval;
 AND FURTHER RESOLVE to authorize the Superintendent to delegate to principal(s) the authority to enter into contracts, as needed, in areas of photography, yearbook, graduation, and related school events. Principals will notify superintendent of such agreements.

Mrs. Bernauer ___ Mr. Dosen ___ Mr. Jantzen ___ Mrs. Mack ___ Mr. Ziegler ___

Approved _____ Not Approved _____ Other Action _____

G. Appointment of Board of Education Representatives and Committees on behalf of the District Administrative Leadership (Current board member(s) serving in position)

- 1. Representative to Transportation Appeals Committee (Mrs. Mack)

- 2. Representatives to the PSO Council (Mrs. Bernauer/Mr. Ziegler)

- 3. Legislative Liaison Person to the Ohio School Boards Association (Mrs. Bernauer)

- 4. Ohio School Boards Association’s Student Achievement Liaison (Mrs. Mack)

- 5. Liaison Person(s) for Brecksville Council – Rotating (Mr. Jantzen/Mrs. Bernauer/Mr. Ziegler)

- 6. Liaison Person(s) for Broadview Heights Council – Rotating (Mr. Dosen/Mrs. Bernauer)

- 7. Representative to Broadview Heights Tax Incentive Review Council (TIRC) (Mr. Dosen)

- 8. Representative to Brecksville-Broadview Heights Schools Foundation (Mrs. Mack)

G. Appointment of Board of Education Representatives and Committees on behalf of the District Administrative Leadership (continued)

- 9. Representatives to Partnership for a Healthy Community (Mrs. Bernauer/Mr. Ziegler)

- 10. Representative to the Yuletide Hunger Program (Mrs. Bernauer)

- 11. Representative to the Wellness Committee (Mr. Jantzen)

- 12. Representatives to the Cuyahoga Valley Career Center (Mrs. Mack - year 2 of 3 year term)

_____ Mrs. Mack

_____ (Our district's turn for 2nd board member)

- 13. Representative to Community Awareness and Prevention Association (CAPA) (Mr. Ziegler)

- 14. Representatives to Business Advisory Council (BAC) (Mr. Dosen/Mr. Ziegler)

- 15. Representative to the pilot Science Technology Engineering and Mathematics Committee (STEM) (Mrs. Mack)

- 16. Representative to the Safety & Security Committee (Mr. Jantzen)

Resolution to approve the appointments of Board of Education Representatives and Committees on behalf of the District Administrative Leadership.

Mrs. Bernauer ___ Mr. Dosen ___ Mr. Jantzen ___ Mrs. Mack ___ Mr. Ziegler ___
Approved ___ Not Approved ___ Other Action ___

H. Appointment of Board of Education Representatives on behalf of the Board of Education

- 1. Financial Liaison/Audit Committee Person(s) (Mr. Dosen/Mrs. Bernauer)

- 2. Representatives to Permanent Improvement Committee (Mr. Jantzen/Mr. Ziegler)

- 3. Representatives to the Board Policy Committee (Mrs. Bernauer/Mr. Jantzen)

Resolution to approve the appointments of Board of Education Representatives on behalf of the Board of Education.

Mrs. Bernauer ___ Mr. Dosen ___ Mr. Jantzen ___ Mrs. Mack ___ Mr. Ziegler ___
Approved ___ Not Approved ___ Other Action ___

I. Compensation for Meetings in 2016

Resolution to set Board Member compensation at \$100 per meeting, effective January 1, 2016.

Mrs. Bernauer ___ Mr. Dosen ___ Mr. Jantzen ___ Mrs. Mack ___ Mr. Ziegler ___
Approved ___ Not Approved ___ Other Action ___

J. Representation of Legal Counsel

Resolution to approve the following list of firms for legal counsel representation during 2016:

Smith, Peters & Kalail Co., LPA
Chester L. Sumpter and Associates, LLC.
Fisher & Phillips, LLP
Pepple and Waggoner, Ltd
Squire Patton Boggs LLP

Additionally, the Ohio School Boards Association (OSBA) and the law directors for the cities of Brecksville and Broadview Heights may be used as appropriate.

Mrs. Bernauer ___ Mr. Dosen ___ Mr. Jantzen ___ Mrs. Mack ___ Mr. Ziegler ___
 Approved _____ Not Approved _____ Other Action _____

K. 2016 Ohio School Boards Association Membership

Resolution to approve membership in the Ohio School Boards Association for calendar year 2016 in the amount of \$8,722.

Mrs. Bernauer ___ Mr. Dosen ___ Mr. Jantzen ___ Mrs. Mack ___ Mr. Ziegler ___
 Approved _____ Not Approved _____ Other Action _____

L. 2016 Legal Assistance Fund Membership

Resolution to approve Legal Assistance Fund participation with Ohio School Boards Association for calendar year 2016 in the amount of \$250.

Mrs. Bernauer ___ Mr. Dosen ___ Mr. Jantzen ___ Mrs. Mack ___ Mr. Ziegler ___
 Approved _____ Not Approved _____ Other Action _____

M. Appointment of Staff to Positions for the 2016 Year

1. Title IX Hearing Officer: Director of Human Resources
2. Anti-Harassment Grievance Officer: Director of Human Resources and Director of Curriculum and Instruction
3. 504/ADA Compliance Officer: Director of Pupil Services and Director of Human Resources
4. Civil Rights Coordinator: Director of Pupil Services
5. Homeless Liaison: Director of Pupil Services
6. Suspension Appeal Officer, as designee of the Board: Director of Human Resources

Mrs. Bernauer ___ Mr. Dosen ___ Mr. Jantzen ___ Mrs. Mack ___ Mr. Ziegler ___
 Approved _____ Not Approved _____ Other Action _____

N. Appointment of District Records Officers (DRO) for the 2016 Year

1. RESOLVE to recognize the Treasurer/CFO and the Director of Pupil Services as District Records Officers (DRO). The individuals in this position will also serve as the Brecksville-Broadview Heights Board of Education designees in this regard.

Mrs. Bernauer ___ Mr. Dosen ___ Mr. Jantzen ___ Mrs. Mack ___ Mr. Ziegler ___

Approved _____ Not Approved _____ Other Action _____

O. Budget for the 2016-2017 Fiscal Year

1. Public Hearing on the Proposed 2016-2017 Fiscal Year Budget Tab 1
2. Resolution Adopting the Budget for the 2016-2017 Fiscal Year

Mrs. Bernauer ___ Mr. Dosen ___ Mr. Jantzen ___ Mrs. Mack ___ Mr. Ziegler ___

Approved _____ Not Approved _____ Other Action _____

P. In accordance with Board Policy 9211, the Brecksville-Broadview Heights Board of Education acknowledges the following district support organizations:

1. Parent School Organizations (PSO's)
2. Parent School Organization Council
3. Band Boosters
4. Orchestra Boosters
5. Vocal Music Boosters
6. Bee Athletic Boosters
7. BBHHS Hockey Club
8. Brecksville-Broadview Heights Schools Foundation
9. Brecksville-Broadview Heights High School Speech Team Boosters

Q. Executive session for the purpose of reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment, as per board policy 0166, item E.

Mrs. Bernauer ___ Mr. Dosen ___ Mr. Jantzen ___ Mrs. Mack ___ Mr. Ziegler ___

Approved _____ Not Approved _____ Other Action _____

R. Adjournment

Mrs. Bernauer ___ Mr. Dosen ___ Mr. Jantzen ___ Mrs. Mack ___ Mr. Ziegler ___

Approved _____ Not Approved _____ Other Action _____