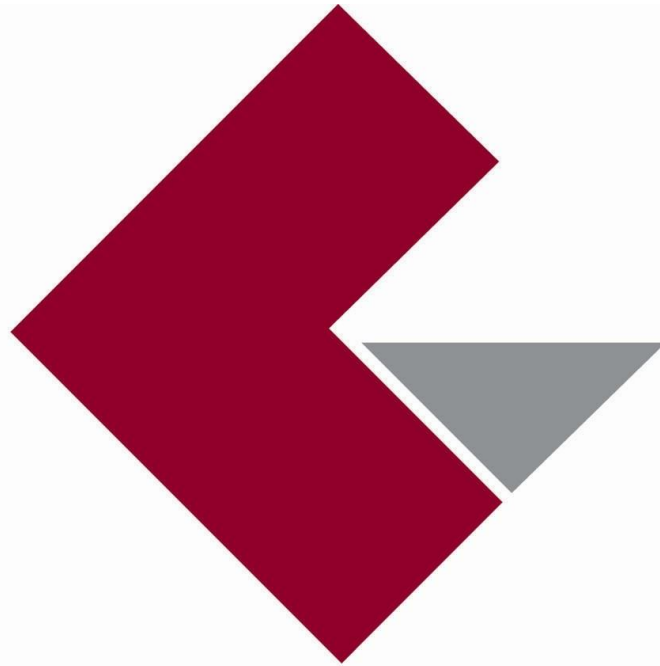


CUYAHOGA VALLEY CAREER CENTER  
OPENING PLAN 2020-2021



**CUYAHOGA VALLEY**  
**CAREER CENTER**

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July 16, 2020

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## **Cuyahoga Valley Career Center Mission Statement**

Cuyahoga Valley Career Center prepares youth and adults to enter, compete, advance, and lead in an ever changing world of work, college, and careers.

### **Message from the Superintendent**

CVCC's mission is to prepare students for the ever changing world of work. This has a deeper meaning now more than at any point in my career. This opening plan provides the guidance to start the 2020-21 school year under a blending of face-to-face and remote learning. We need support from our community, parents, students, and staff to make this happen safely. As a school community we also must understand that information and best practices will change over the course of this pandemic. Our plan is flexible and is able to be updated as variables change.

The best way to describe our instruction model for the upcoming year is to state we are a "Flipped School." Our course assignments, which will be graded, will be delivered through remote channels. Assignments can be shared with students through Google Classroom, CVCC website, instructional packets, and/or other electronic systems. Students will have the ability to complete these assignments at their own pace, place, path, and time. To complement this remote learning model, our classrooms and labs will be open five days a week. This will allow hands-on learning for safety training, lab completion, and instructor assistance on remote learning assignments. The flexibility this will provide allows students who cannot attend every day to learn their trade and earn credit for coursework. If outside variables require CVCC to go fully remote for a period of time, we will not miss instructional content as we will already be delivering remote instruction and will be prepared for full remote learning.

Families have the option to participate in courses in the following formats: fully remote, a blending of remote and on-site, or on-site five days a week. With our blended model, students can start under one format and move to another format without affecting their academic success. Communication is the key. Keep your child's instructor and our counselors informed of what is working best for your family.

Student and staff health and safety is our #1 priority with instruction a close second. Career Technical students need hands-on learning to learn their trade and we are committed to providing face-to-face labs for our students.

David L. Mangas Jr.

## Health and Safety

Cuyahoga Valley Career Center has heightened our focus on health and safety as it pertains to COVID-19.

This summer CVCC constructed a Health Clinic dedicated to student and staff health and well-being. We recently employed a School Nurse who is a Registered Nurse with a master's degree who will be facilitating the clinic. Our School Nurse is currently taking courses to learn the latest school related health practices and will be a Licensed School Nurse through the Ohio Department of Education.

In regards to our facility, we have multiple safety elements in place. Last summer CVCC upgraded the air handlers that control our heating and cooling. Another function of these units is to exchange inside air with outside air. These new units provide more fresh outside air in our classrooms. We have set our classroom furnishings and lab equipment for social distancing so students can remain "Six Feet Apart." CVCC has installed, and will continue to replace, water fountains with water bottle fill stations. We now have one direction markings in our hallways and have ended all school functions that involve large gatherings. Breakfast and lunch will be in the classrooms and open house and parent conferences will be virtual.

CVCC continually upgrades technology to ensure student instruction is at the highest level. Half our programs issue Chromebooks to our students and if your child needs a device for remote learning one can be requested. CVCC has increased bandwidth and Wi-Fi coverage within the facility for face-to-face learning and worked with our vendors to offer our instructional software to students when instruction is remote.

We have created a COVID-19 link on the homepage of our website for anyone to provide feedback, suggestions, or insights to our plan and practices.

Finally, your support is needed to ensure we keep this healthy and safe environment. We need all students, staff, and visitors to follow Health and Safety protocols.

### **If a student becomes ill at school**

- Your child will be sent to the Clinic to see the school nurse.
  - The school nurse will assess the student's symptoms.
  - If the student has three (3) or more COVID-19 symptoms identified by the CDC, the student will be placed on remote learning for 10 school days unless cleared to return by a doctor.
  - The list of symptoms may change so check COVID-19 resources for latest list.
    - Current list below

## **Watch for symptoms**

People with COVID-19 have had a wide range of symptoms reported – ranging from mild symptoms to severe illness. Symptoms may appear 2-14 days after exposure to the virus. People with these symptoms may have COVID-19:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>

<https://coronavirus.ohio.gov/wps/portal/gov/covid-19/checklists/english-checklists/When-You-Are-Sick>

# CUYAHOGA VALLEY CAREER CENTER

## Health and Safety Protocols

*(Protocols will be updated periodically when new information, best practices, and guidance becomes available.)*



July 16, 2020

## CVCC Health and Safety Protocols

- Only report if you are feeling well.
  - Take your temperature every morning before school.
    - Stay home with temperatures over 100°.
- Social Distancing - remain six feet apart.
- Masks:
  - Students and staff are required to wear a mask.
  - Visitors will have limited access to the facility for essential reasons only and are required to wear masks.
  - Bring your own mask – if you forget to bring your mask, one will be provided.
    - Masks must be medical or two-ply material.
    - Masks must cover the mouth and nose.
- Meetings:
  - Staff meetings must be approved by supervisors.
  - Meetings of no more than 25.
  - Meetings must occur in approved areas and scheduled in School Dude.
    - Meeting areas will be disinfected immediately after use.
- Wash hands frequently with soap and water for 20 seconds.
  - Hand sanitizer will be provided.
  - Hand sanitizer is for use between handwashing as needed.
- Cough and/or sneeze into your sleeve or tissue.
- The building will be disinfected in between morning and afternoon courses and each evening.
- Bring your own water bottle.
  - Fill your water bottle at fill stations.
- CVCC asks students not to congregate in groups in common areas such as lobby, hallways, and/or parking lot.

## **Building Cleaning Protocols**

Cuyahoga Valley Career Center's facilities team closely monitors the cleaning and disinfecting guidelines published by the local health departments, the governor's directives, and the Center for Disease Control. The following cleaning protocols will be implemented.

- The custodial staff will clean and disinfect instructional and other used spaces:
  - At the end of the morning courses before the start of afternoon classes.
  - At the end of the school day and after evening adult courses.
- Instructors and aides will spot disinfect in-between facility staff cleanings.
- Disinfectant solution and paper towels will be stationed in all classrooms.
- CVCC has purchased mechanized disinfecting machines and backpack sprayers to assist in our disinfection process.

## **Criteria for Closing**

- CVCC will continue to follow the directives, orders, and guidelines from Federal, State, and Local health departments to provide a safe learning environment for its students and staff.
- Should the number of illnesses reach the threshold of 25% of the students or staff, CVCC will close for a period of two (2) days in order to complete a deep cleaning of all surfaces within the school. Once the two (2) day cleaning is completed, students and staff will be permitted to return to the building.

## **Cuyahoga Valley Career Center Calendar**

- CVCC will follow the Cuyahoga Valley Career Center Board approved High School Calendar and the Adult Education start dates posted for adult courses.
- October 8, 2020 and November 2, 2020 will be practice remote learning days. Students will not report to CVCC and instruction will be delivered remotely to test our delivery systems and to collect data on student instructional needs.
- CVCC will begin High School courses on August 19, 2020. Students attending schools following a different school calendar will not be required to attend CVCC on the dates their school is not in session; however, they are welcome to attend class should they choose to do so. Students will have access to the online learning materials during this time.



# CUYAHOGA VALLEY CAREER CENTER 2020-2021

July						
S	M	T	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

7/4 - Independence Day

August						
S	M	T	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

8/17-8/18 - Teacher Inservice Days

8/19 - First Day of School

September						
S	M	T	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

9/7 - Labor Day

October						
S	M	T	W	Th	F	Sa
				1	2	3
4	5	6	{ 7 }	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

10/7-10/8 - Evening Conferences

10/9 - Non-Calendar Day/NEOEA

10/14 - Assoc. School Test/Advisory Mtg.

November						
S	M	T	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

11/3 - Teacher Inservice Day

11/25 - 11/27 Thanksgiving

December						
S	M	T	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

12/21 - 1/1 - Winter Break

January						
S	M	T	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

1/15 - Teacher Inservice Day

1/18 - Martin Luther King Day

February						
S	M	T	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

2/15 - Presidents' Day

March						
S	M	T	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

3/29 - 4/2 - Spring Break

April						
S	M	T	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May						
S	M	T	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

5/4 - Teacher Inservice Day

5/28 - Last Day for Students

5/31 - Memorial Day

June						
S	M	T	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

6/1 - Last Day for Teachers

- Teacher Inservice Day - No Students
- ◉ Non-Calendar Day - No School
- End of Grading Period - School in Session
- △ Associate School Testing/CVCC Advisory Meetings
- Holiday - No School
- Return to School
- { } Evening Conferences
- ◇ Practice Remote Learning - No Students

GRADING PERIODS	
1st - 10/23	46
2nd - 1/14	45
3rd - 3/19	43
4th - 5/28	44
	178 days

Note: Ohio Revised Code requires 1,001 hours of student contact. When CVCC must be closed for more than 11 days (66 hours) of student instruction, the days missed will be made up in June, beginning with the first day after the end of the grading period. Additional Cosmetology make-up will also occur at this time. 9 | Page

Board Approved 4/30/20

## COVID-19 Information and Resources

### Federal

Centers for Disease Control and Prevention - <https://www.cdc.gov/coronavirus/2019-nCoV/index.html>

### State

Ohio Department of Health <https://coronavirus.ohio.gov/wps/portal/gov/covid-19/home>  
COVID19 Testing in Ohio - <https://coronavirus.ohio.gov/wps/portal/gov/covid-19/testing-centers/>

Planning Guide for Ohio Schools <http://education.ohio.gov/getattachment/Topics/Reset-and-Restart/Reset-Restart-Guide.pdf.aspx?lang=en-US>

COVID19 Department of Education information for Ohio Schools and Districts  
<http://education.ohio.gov/Topics/Student-Supports/Coronavirus>

### Local

Cuyahoga County Board of Health - <https://www.ccbh.net/coronavirus/>

Summit County Public Health Department - <https://www.scph.org/covid>

Cuyahoga Valley Career Center COVID-19 - <http://www.cvccworks.edu/COVID-19Update.aspx>