

Brecksville-Broadview Heights City School District

DRAFT Job Description

Position:	Board Appointed CVCC Board Member
Qualifications:	<p>The manner of appointment shall be in accordance with the most recent plan for the JVSD on file with ODE. Individuals appointed to the board must meet the qualifications set forth in the statute.</p> <p>Members of the JVSD board shall:</p> <ul style="list-style-type: none">• Have experience as chief financial officers, chief executive officers, human resources managers, or other business, industry, or career counseling professions• Be qualified to discuss the labor needs of the region with respect to the regional economy• Represent employers in the region served by the JVSD• Be qualified to consider the state's workforce needs with an understanding of the skills, training, and education needed for current and future employment opportunities in the state
Term:	<p>3 Years. A board member should not be appointed to serve less than a three-year term. If someone resigns mid-term, it's possible that a board member will serve less than the three-year term.</p>
Compensation:	<p>JVSD board members may be compensated at a rate not to exceed one hundred twenty-five dollars per meeting attended, plus mileage both ways.</p>
Expectations:	<p>Should the appointee not be a seated BBHCSD Board Member the following qualifications will be considered in the appointment process:</p> <ul style="list-style-type: none">• Current district resident• Current or prior children in the district• ODE required business experience in the North East Ohio region• General understanding of Pre-K – 12 educational procedures, policies, operations, finances and funding• Demonstrated written, oral and electronic communication skills
Overall Duties:	<p>The JVS Board Member is appointed by the BBHCSD Board of Education to represent it and the State in the legislative management of the CVCC.</p>

The JVS Board Member has the dual responsibility for implementing statutory requirements pertaining to CVCC's educational program and for considering the needs of Brecksville-Broadview Heights students, citizens and the Board of Education. While the JVS Board Member has an obligation to determine and assess these dual responsibilities, it is understood that when the BBHCSD Board appoints delegates to represent it in the conduct of specified educational programs, it, at the same time, endows its representatives with the authority to exercise their best judgment in determining CVCC policies, making decisions, and approving procedures for carrying out the responsibility.

The JVS Board Member declares and, thereby, reaffirms intent to:

- maintain regular and consistent two-way communications with the Brecksville-Broadview Heights Board of Education. The CVCC Board Member shall keep the BBHCSD Board informed of the progress and problems of CVCC, and the BBHCSD Board shall be encouraged to bring its aspirations and concerns about CVCC to the attention of its appointed CVCC Board Member;
- establish policies and make decisions on the basis of declared educational philosophy and goals;
- act as a true representative for the BBHCSD Board of Education in all matters related to CVCC programs and operations. The JVS Board Member recognizes that ultimate responsibility for public education rests with the State, but the JVS Board Member has been assigned specific authority through appointment, and shall not relinquish or fail to exercise that authority;
- The JVS Board Member is also responsible for maintaining the public records of CVCC and to make such records available to residents of Ohio for inspection and reproduction in strict adherence to the State's Public Records Act.

Specific Duties: For Board Consideration. Although, I think "specific" requirements not listed above should be discussed with individual candidates during the interview process to avoid the elimination of quality individuals based on what might be considered unmanageable.